



# Medina City Schools

## [ Medina High School ]

June 5, 2009

Dear Student:

This letter is intended to provide you with the information necessary to purchase a parking pass for the entire 2009-2010 school year. In order to complete this process, you **must** provide the following information:

1. **ALL FEES/FINES MUST BE PAID PRIOR TO PURCHASING A PARKING PASS.**
2. Your valid Ohio driver's license. **YOU MUST HAVE YOUR LICENSE PRIOR TO THE START OF SCHOOL TO PURCHASE A PASS.**
3. State of Ohio – Bureau of Motor Vehicles Registration Card (for any vehicles being registered).
4. MHS Vehicle registration for your vehicle (available at time of purchase). If you have more than one family vehicle that you would like to register, this should be done at this time, if at all possible.
5. Signed copy of the MHS Parking Regulations (copy enclosed). **THIS MUST BE SIGNED BY STUDENT AND PARENT!!**
6. Permit fee of \$80.00, which pays for parking tags, supplies, and the security of student lots.
7. Checks are preferred, however, cash is acceptable. Make checks payable to Medina High School.

**NO PARKING PASS WILL BE ISSUED UNTIL ALL OF THE ABOVE INFORMATION IS RECEIVED.**

**NOTE: Parking permits are non-transferable and cannot be sold to another individual. Violation of this provision will result in revocation of the pass and loss of the permit fee.**

In order to receive your parking permit, you must bring the above-mentioned information to Medina High School on the following schedule:

<b>SENIORS ONLY</b>	Tues., August 11	9:00 - 10:30 a.m.	North Entrance Lobby
SENIORS/JUNIORS/SOPH	Wed., August 12	9:00 - 10:30 a.m.	North Entrance Lobby
SENIORS/JUNIORS/SOPH	Mon., August 17	1:30 – 3:00 p.m.	North Entrance Lobby

If you have any questions regarding this process, you may either contact me at (330) 636-3200 or leave an e-mail message at [fawcettv@mcsoh.org](mailto:fawcettv@mcsoh.org). In the event that you will not be available on August 11<sup>th</sup>, 12<sup>th</sup>, or 17<sup>th</sup>, you may contact me, upon your return, via phone or e-mail to make arrangements to purchase your pass.

Sincerely,

*Andy Brenner*

Associate Principal  
Medina High School

## MEDINA HIGH SCHOOL PARKING REGULATIONS

Since safety is our main concern, the following rules will be observed at all times.

1. Any student who has purchased a parking permit will park in the student lot during the school day. The student parking lots are Lot C (back lot west of the Senior High with access to Homestead St.), **Stadium Lot (Union St. entrance - parking area closest to Dukes Stadium; Early Bird Seniors/Late Arrival Seniors/PSEO/ Late to school students ONLY)**, Lot D (Weymouth Rd. entrance; Lots E & F (Weymouth Rd. entrance), and Lot K (Weymouth Rd. entrance; Band practice field lot). **STUDENT VEHICLES PARKED IN A FACULTY AREA (LOTS A, B, and J) OR THE RECREATION CENTER PARKING (LOT G) WILL BE TOWED WITHOUT WARNING.**
2. The speed limit is 5 m.p.h. at all times. Reckless or fast driving will not be tolerated and may result in loss of parking privileges, disciplinary action, or the towing of your vehicle.
3. All students will park their vehicles in the spaces assigned for student parking, taking up only one parking space. Parking is not permitted along yellow lines, on the grass, or in the visitor's parking area and may not block any driveways. Vehicles are to be parked in lined spaces only.
4. **Students parked in the back lot west of the Senior High (Lot C) are NOT permitted to walk through Lot B (front parking lot) due to safety concerns. All students are to walk from Lot C to the building via the sidewalk. Students ARRIVING LATE must park in the STADIUM LOT, closest to Dukes Stadium, and enter the building near the HUB. STUDENTS ASSIGNED TO LOT C MUST PARK IN LOT C, WHETHER THEY ARRIVE LATE OR NOT.**
5. All cars must be registered with Hub. **PENALTY:** Failure to register or display a vehicle registration tag on the rearview mirror (facing out) is grounds for loss of parking privileges, disciplinary action, or the towing of your vehicle. No refunds will be given.
6. Students misusing their parking pass may have their parking privileges revoked from one week to the remainder of the semester and/or school year and will receive disciplinary action (examples: being in any parking area without authorization, transporting truant students, leaving school property without permission, giving parking pass to non-Medina High School student, purchasing pass for unauthorized students). **Using your vehicle in order to violate a school rule will result in loss of parking privileges from one week to remainder of school year.**
7. Once a student drives onto school property, the student becomes the school's responsibility. Leaving school property, even if it is before 7:25 a.m., may be grounds for revocation of parking privileges, disciplinary action, or both.
8. Immediately upon arrival to school, all drivers and passengers must exit their vehicles and leave the parking lot area. Students should arrive in plenty of time to be punctual for 1st period class. Frequent tardiness may result in the loss of parking privileges.
9. Smoking anywhere on school property, including in a vehicle, is prohibited. Once a student drives onto school property all school rules apply to all occupants of the vehicle.
10. Security officers are school employees and must be shown courtesy and respect at all times.
11. **Students that lose, misplace or have a parking permit stolen must purchase another permit in order to park on school property.**
12. Students will purchase parking passes on designated dates as predetermined by the administration. **All fees and fines must be paid prior to students purchasing parking passes.**
13. If a student is unable to purchase his/her pass on the designated date, his or her parent or other designated adult relative may purchase a parking pass with a photocopy of the student's driver license and vehicle registration.
14. Vehicles may be inspected at the discretion of the administration.

**I HAVE READ AND AGREE TO ABIDE BY THE MEDINA HIGH SCHOOL PARKING REGULATIONS.**

\_\_\_\_\_  
Student Name (print clearly)

\_\_\_\_\_  
Student I.D. Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Acknowledgement



**Medina**  
City Schools

[ Medina High School ]

Parking Tag # \_\_\_\_\_

(office use only)

**STUDENT VEHICLE REGISTRATION FORM**

Driver's Name \_\_\_\_\_

Student ID \_\_\_\_\_

Phone \_\_\_\_\_

**VEHICLE #1**

**VEHICLE #2**

License Plate \_\_\_\_\_

License Plate \_\_\_\_\_

Make \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

Model \_\_\_\_\_

Color \_\_\_\_\_

Color \_\_\_\_\_